

# Faculty Workload

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**Approved:** February 27, 1995

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**A&M Commerce Rule:** 12.03.99.R1

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**Responsible University Office:**

Office of the Provost and Vice President for Academic Affairs

**Responsible University Administrator:**

Provost and Vice President for Academic Affairs

The primary duty of faculty members is teaching. The performance of research, scholarly and creative activities (RSCA), professional activities, service, and development duties is an expected and indispensable part of the workload of all tenured/tenure-track faculty members. The normal teaching load of a tenured/tenure-track faculty member is 12 semester hours or the equivalent, and 9 semester credit hours for a faculty member teaching only graduate courses. Non-tenure track faculty members (academic professional track, clinical track, and ad interim faculty) may be expected to engage in professional development and service, with decreased or no expectation for RSCA compared to tenure-track faculty in the same program or department. The normal teaching load for non-tenure track faculty members is 15 semester hours. Adjunct faculty positions are part-time, teaching only.

Alterations in the standard teaching load may be made under certain conditions with approval. It is the responsibility of department heads and college deans to ensure that workload credits are assigned equitably; the provost and vice president for academic affairs is ultimately responsible for ensuring academic workload equity. Faculty members have the right to request a review of workload assignment. See A&M-Commerce Rule [12.03.99.R1](#) for details on teaching load, workload credit, administrative and non-administrative assignments, and request for review of academic workload assignments.